



## 2023-2024 Title I Parent and Family Engagement Plan

**School Name: Douglas L. Jamerson, Jr. Elementary**

**Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**

**School's Mission Statement:** Provide a diverse and caring learning environment with highly qualified teachers, unique family and community partnerships, and distinct engineering curriculum that promotes productive citizenship and highest student achievement.

**Measurable Outcomes:** Based on Jamerson's parent climate survey results 88% of our families agree that teachers give helpful and timely feedback related to students work. Our goal is to increase the percentage of families who agree with this statement to 92%. An additional goal is to increase the number of families who feel they are able to provide input that increase student achievement from 87% to 90%.

### **Building Capacity of Families**

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

At Douglas L. Jamerson, Jr. Elementary school, we believe in involving parents in all aspects of our Title I program; therefore, our school will encourage parents to become active members of our School Advisory Council (SAC) and attend all family events. More than 50 percent of the members of the SAC are required

to be parent (non-employee) representatives. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent and Family Engagement Plan (PFEP). Parents will be provided opportunities to give input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by stakeholders. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents may request additional support either directly through their child's teacher or grade level administrator. A parent may also request support during regularly scheduled SAC or PTA meetings. At monthly SAC meetings, we will educate parents on the Conscious Discipline model that we are implementing school wide and collect input around SIP goals and strategies.

In addition, we will hold curriculum events throughout the year to educate parents on state benchmarks and grade level work and expectations. We will provide them with resources, so they are able to support their child at home. We will also hold student led conferences to help families gain a better understanding of where their child is performing.

Based on the data from the Comprehensive Needs Assessment, please complete the [Family Engagement Planning Sheet](#) for an upcoming event that will be directly tied to the measurable outcome(s) above.

Family Engagement Planning Sheet completed for our Open House event to be held on Thursday, September 28, 2023.

#### **Staff Professional Development related to Family Engagement**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?

1. Provide professional development: School leadership can provide ongoing professional development opportunities for teachers and staff to learn about effective family engagement practices. These training sessions can focus on strategies to engage families in academic goal setting, progress monitoring, and decision-making.
2. Model Best Practices: School leadership can model best practices in family engagement by actively engaging with families themselves. This can include regular communication with families, attending school events, and providing opportunities for families to participate in school decision-making during SAC meetings.
3. Foster Collaborative Partnerships: School leadership can foster collaborative partnerships with community organizations, non-profits, and other stakeholders to support family engagement efforts. These partnerships can provide additional resources and support for teachers, staff, and families in academic goals.
4. Provide Resources and Tools: School leadership can provide teachers and staff with resources and tools to support family engagement, such as templates for goal setting and progress monitoring, communication tools, and training materials.

5. Celebrate Successes: School leadership can celebrate successes in family engagement to build momentum and motivation for ongoing efforts. This can include recognizing teachers and staff who are effectively engaging families, highlighting successful engagement initiatives, and sharing success stories with the broader school community.

### **Title I Annual Parent Meeting Experience**

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

#### **How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?**

We will utilize parent surveys after all Title I events including the annual meeting. The feedback will be analyzed to determine how to improve all future events. Other steps we will take for each event will include:

1. Maintaining documentation of each event.
2. Creating sign in sheets.
3. Advertise/publicize the event.
4. Develop and disseminate the flyers/invitations.

#### **How will you address barriers to increase attendance and academic support at home?**

The annual meeting will be held twice so parents have two different options for attending. For parents who miss the Title I Annual Meeting, the Powerpoint presentation will be made available to them on the school's website. A missed meeting notification letter will be sent home to all parents along with information on what was discussed at the Title I Annual Meeting. Our website with Title I meetings/activities will be updated regularly.

#### **How will you get the information home to parents using various modalities who do not attend?**

Information will be sent home with children as well as posted on our social media and school website. Information will also be shared through the leadership teams weekly calls and emails.

### **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Jamerson Elementary will provide information to parents regarding Title I programs in a timely manner using various methods of communication including in person meetings, letters home, school messenger, email and the school website and social media. At the Open House Event and stand-alone Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will maintain sign-in sheets and provide a copy to the Title I coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be provided a response form to complete to provide input or to ask questions. The principal will respond by email to all questions left. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent convenience. At the Title I Annual Meeting in September, parents will learn about the school wide Title I program and opportunities for participation in decisions related to the education of their child including SAC and PAC meetings. The assistant principal and Family Community Liaison will keep a sign in sheet. At a variety of curriculum related parent events throughout the year, parents will learn about the curriculum, Florida BEST Standards and academic assessments. The Title I Compliance person will keep sign in sheets from the Annual Meeting and curriculum related meetings and will also maintain documentation on the dissemination of information and distribution methods. Parents will be given surveys at the end of each parent activity/workshop to help Jamerson monitor for improvement.

A parent handbook including Title I information will be made available in the front office. A hard copy will be housed in the "Parent Station" located in the front office and will be copied upon parent request.

The school newsletter, marquee, and school messenger messages will keep parents informed of Title I news and activities.

The Pinellas County School District Title I Parent Involvement Policy Summary will be sent home to each parent.

Members of Jamerson Elementary School Advisory Council (SAC) will review and give input into Jamerson's Parent Family Engagement Plan (PFEP). A copy of the PFEP will be made available to parents in the Title I Resource Center available in the front office.

#### **Flexible Parent Meeting**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The leadership and staff of Jamerson Elementary have a strong belief in the importance of parental involvement and therefore are flexible with times and days for parent involvement events and include mornings and evenings as well as different days of the week for family meeting/events. We will also work to make attending PTA meetings through a virtual platform such as Microsoft Teams an option, so parents can participate from home or work if needed.

#### **Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Jamerson Elementary School will make the Parent and Family Engagement Plan (PFEP) available to parents in all languages represented at the school site upon request. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office and will be copied upon parent request. Written communication may be requested to be translated in languages other than English. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. American Sign Language (ASL) translation services will also be made available upon parent request. Written and oral communication will be provided for parents in English and Spanish upon request. Translators will be available at all parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. If other languages are needed, the school will ask the District's ESOL Department to provide translation services. The English Language Survey results will be used to determine the number and specific needs for translations into a language other than English. Copies of all translated agendas, flyers, handouts, etc. will be kept on file.

In the event of having a parent with vision/hearing impairment, we will contact Cross Bayou Elementary (Center for Vision and Hearing Impaired) for assistance.

Jamerson Elementary is equipped with ramps and an elevator to meet the needs of families with physical disabilities. The school entrance and designated restrooms throughout Jamerson are handicapped accessible.